

Project & Review Manager - *Strategic and Operational Functionality Capability*

Group Commander/Manager 1B - £52,631

Temporary 12 months (Non FDS if Grey book)

West Midlands Fire Service HQ

As part of WMFS' continual improvement journey, there is a requirement to undertake a wider review of our organisational support to ensure Strategic and Operational functionality is fit for purpose in meeting future expectations and current legislative requirements.

This review is to deliver a more effective service to our communities by ensuring that our strategic management, Incident management and supporting systems, policies and processes deliver an excellent and efficient service.

This will ensure that level of resources meets the needs of future demands upon the service.

This is an exciting development opportunity to work with in the dynamics of Strategic and Operational Functionality Capability Review, providing a project manager role in delivering the review, working across a range of functional areas of the service.

Description

This is an excellent development opportunity for a dynamic and forward-thinking individual to support the Strategic and Operational Functionality Capability Review, the right individual will be expected to develop an understanding and be able to fully support and drive the project towards delivery.

Experience of planning and implementing, knowledge of working with others would be essential, however full support will be given to the right candidate. The ability to critical think and analyse are essential in ensuring this project is successful. You will be working with all levels of the organisation in developing recommendations to support our delivery to our communities. This will then lead to the next phase which will be co-ordinating the implementation of those recommendations into the organisation.

Eligibility Criteria

Applications will be considered from individuals who are working competently in the role below the position advertised. All applicants must be able to demonstrate that they are actively developing themselves in preparation for the next role in line with the selection framework

Skills/requirements/behaviours

Essential skills:

- Effective communication: Ability to influence, shape or change and challenge views of others
- Good problem-solving skills with the ability to think creatively and act flexibly
- Ability to work on own initiative with limited supervision
- Ability to critical think and analyse
- Ability to work as an effective Team member
- Ability to analyse information and produce reports
- Able to prioritise, plan and arrange own workload
- Ability to manage competing demands and deadlines
- Commitment to own Continuous Professional Development
- A good working knowledge of MS Office (Word, Excel, Powerpoint) and 3PT

Preferred skills:

- Experience of working within a project environment.
- Experience in the use of 3PT
- Able to identify and support development activities

Qualifications (Not essential)

Project Management

Positive Action

West Midlands Fire Service welcomes applications from all, however as women and members of ethnic minority groups are currently under represented in our organisation, we particularly encourage applications from members of these groups.

Redeployment

Please note that those eligible for redeployment will be given prior consideration for this role. Also, if an employee is placed 'at risk' at any time during this selection process your application may be delayed whilst their suitability for the role is considered. If they are successful, the vacancy will be withdrawn.

Hours / Shifts

The role is full-time 37 hours per week flex / nine-day fortnight

Contact for role specifics

Should you wish to discuss the role further please contact AC Steve Vincent 07973 810 794

Instructions

Should you wish to proceed with an application please complete the attached application form together with your Line Manager Support and email to recruitment@wmfs.net by midday Monday 20th September 2021